

**Hope United Church of Christ
Council Meeting Minutes – August, 2016**

DATE: August 18, 2016

ATTENDEES: Pastor Sarah, Andy K, Erik H, Alice G, Susan M, Sue R, Dave K, Bethel H,
Amy K, Tiffany B

ABSENTEES: Dan E, Jennifer T, Robbie VN

GENERAL NOTES:

I. OPENING PRAYER (Pastor Sarah)

II. APPROVAL OF MINUTES

Minutes from the July meeting were approved.

III. FINANCIAL REPORT (Alice G)

- Alice reported that there was a July surplus of \$817.43 in the checking account.
- It seems that the Church Windows software missed one salary payment due to a glitch in Gina's computer. Staff was all paid, but % of amount paid is off on the budget sheet. Gina will correct.

IV. PASTOR'S REPORT (Pastor Sarah)

- Student Pastor Andy W's first Sunday will be September 4.
- The summer food drive will also end September 4.
- Youth car wash has been rescheduled for 8/28 due to a rainout on 8/14.
- Church attendance is on par with 2015.
- Five new members will join Hope on 8/28.
- Due to the illnesses of her grandmother and a best friend (both in Ohio), Pastor Sarah may need to take some days off this fall to be with them. Rev. Clint M is on sabbatical and is available for pastoral coverage.

V. OLD BUSINESS

- Building use guidelines will be discussed in September.
- Several proposals have been received for the remaining Lowe Estate gifts.
- Habitat for Humanity team has requested funds that would match those given by Hope members for the UCC house.

- Due to the aging status of the current office copier, the staff has requested funds for a new one that would print both b/w and color copies. A loaner copier is currently being used. Copying Concepts has presented a proposal for a new copier that will meet Hope's needs and be more efficient. Following discussion, Erik moved to purchase a new Kyocera black/white/color copier to replace the current machine for \$8,900 using money from the Lowe Estate funds. The motion was seconded by Tiffany and passed by Council.
- New computers for Pastor Sarah and Gina have been requested since theirs are aging and not functioning properly. Jennifer C. and Bryan E. spoke with them, researched available computers and found HP laptops (and accessories) that would meet their needs for \$1,000 total. Sue moved to accept the proposal of allocating \$1,000 for 2 laptops & accessories for Pastor Sarah and Gina. The motion was seconded by Erik and passed by Council.
- Building and Property Ministry requested \$5,000 to "refresh" the Parlor by replacing the carpet with a wood vinyl, getting new loveseats, and painting the walls. Following discussion of the cost of the flooring and furniture it was decided to table the decision until the September Council Meeting.
- Youth and Children's Ministry (YAC) requested \$1,000 to fund a care package project. These packages would be sent to Hope members attending college about 1 to 2 times a year. They would contain goodies for test times. The money would be used to pay for the snacks, etc. and the cost of postage. Following discussion, which included the idea of inviting members of the congregation to sponsor a student, it was decided to table the final decision on the request until the September Council Meeting.
- NOTE: Pastor Sarah offered to speak with families of loved ones about using untapped Memorial Funds to help meet some of these requests.

VI. NEW BUSINESS

- Alice moved to schedule the Hope UCC Annual Meeting on Sunday, November 13, 2016 following the 10:30 service. The motion was seconded by Susan and passed by Council.
- Dave moved to form a Nominating Committee to replace out-going Council and Ministry members. Erik (chair), Andy, and Pastor Sarah (ex-officio) will serve. The motion was seconded by Amy and passed by Council.
- The Budget Committee will be chaired by Alice, and include Robbie and Pastor Sarah (ex-officio). Others names suggested to serve on this committee: John W, Bryan E, Jennifer C, Tim M, PJ W. Ministry teams have received a form for their 2017 projected expenses. Because Stewardship Sunday is 9/11, the pledges received will give the committee a better idea of what revenue to expect for 2017.

- Andy will send out a Monkey Survey to determine if a night other than Thursday would work for Council Meetings.

VII. OPEN DISCUSSION

Alice asked, “What is the handiest gadget you have?”

VIII. MINISTRY TEAMS (ACTION ITEMS ONLY)

Building and Property (Erik H/Dan E)

See written minutes.

Evangelism and Communication (Amy K)

Amy reported that the ministry team is working on the church’s booth for Art in the Park, which will be held on Sunday, September 25th.

Finance and Insurance (Alice G)

Did not meet in August

Hospitality (Robbie VN)

No Verbal Report

Outreach (Sue R)

Did not meet in August

Pastoral and Staff Relations (Susan M)

Did not meet in August

Special Events (Tiffany B)

The ministry team will sponsor dinner for the October 8th Talent Show.

Stewardship (Jennifer T)

Jennifer reported that the ministry team is preparing mailings for Stewardship Sunday on September 11th, with two more testimonials scheduled for the Sundays preceding that day.

Worship and Liturgical Arts (Dave K)

No Verbal Report

Youth and Children’s Ministries (Bethel H)

Bethel reported that the ministry team has prepared care packages for college students, which will be mailed early this semester. They are also preparing for the Back to Sunday School Brunch on September 11th and are still in need of teachers for the first quarter.

Chapel Renovation Team (Erik H/Pastor Sarah)

The team will meet on September 8th and has scheduled a meeting to which the congregation is invited on Sunday, October 23rd at 11:45.

IX. CLOSING PRAYER

Sarah led us in a time of silence, followed by the Lord's Prayer.

Respectfully submitted,
Sue R.