

**Hope United Church of Christ
Council Meeting Minutes – May, 2017**

DATE: May 18, 2017

ATTENDEES: Randee, Amy, Alice, Sue, Emma, Bethel, Andy, Pastor Sarah, Dan, Tiffany

ABSENTEES: Erik, Robbie, Jennifer

GENERAL NOTES:

I. OPENING PRAYER (Sarah)

Pastor Sarah led us in prayer.

II. APPROVAL OF MINUTES (Andy)

One change noted by Amy: we will not have a booth at the May 20th Lanai Coffee Movie in the Park. Dan moved; Tiffany seconded. Minutes approved with the change.

III. FINANCIAL REPORT (Alice)

Council reviewed and discussed the Stifel Nicolaus presentation (presented prior to the Council meeting). Dan moved; Emma seconded. Council approved the switch from Wells Fargo to Stifel Nicolaus for management of the Endowment Fund. Alice will contact Steve L. and/or Evan K. from Stifel to let them know. Kay T. was present as the representative from the Finance and Insurance Ministry. Kay left the meeting after the vote to switch to Stifel.

Alice reviewed the April 30, 2017 financial statements. Checking Account balance was higher than normal this month because of a \$15,000 stock gift. Operating Fund as of April 30, 2017 was \$70,251.99 and the unrestricted Checking Account balance was \$57,095.88. The Hugo Brueggenjohann Memorial balance of \$840 was previously voted on and approved to go to parlor refurbishment. Alice will discuss this with Gina. The Accounts Payable amounts under Collector of Revenue and Director of Revenue are related to payroll. Nothing else is out of the ordinary financially.

IV. PASTOR'S REPORT (Sarah)

Pastor Sarah presented her monthly report to Council. She reminded us that her sabbatical will be from June 1st thru August 31st and Pastor Jody C. will be our sabbatical pastor. In addition, she noted the following: Summer Food Drive begins May 28th; Pilgrimage of Trust begins in St. Louis on May 26th; Flat Jesus kick-off is May 28th; Jody's first Sunday preaching will be June 4th; to help prepare for the upcoming Youth Mission Trip a luncheon on June 4th will share what life and culture are like on the Pine Ridge Indian Reservation in S. Dakota and all are welcome; Jill and Joyce will schedule vacations so that one of them will be in the office each weekday morning during the summer.

V. OLD BUSINESS

Pastors/Council Presidents Boards in the Hallway

Bethel discussed the Pastors/Council Presidents boards in the hallway. She noted that Pete W. created the Pastor's Board and she'll discuss with Pete about finalizing Ed's ending date of 2015 and Paul C's ending date as Council President (same year as beginning). Bethel will ask Judy H. and/or Carole W. to decorate the top of the board with title/explanation/artistry. It was noted that Lynne B, another Hope member who became an ordained minister, should be on the board as well.

ONA's Request to be a Standing Ministry

Council reviewed and discussed ONA's March 28, 2017 request to be a standing ministry. Once approved, ONA would (1) be listed in the Annual Report, (2) be part of the nominating process and (3) may or may not have a liaison to Council. Sue moved; Alice seconded. Council approved ONA's request. Pastor Sarah stated that the Visitation Team is still discussing the possibility of becoming a standing ministry.

VI. NEW BUSINESS

Monthly Thank-you!

Council wanted to say THANK YOU to the following:

- Ethan and Bethel for picking up, delivering and setting up the furniture in the parlor.
- All volunteers who helped with the St. Louis Association Meeting.
- Katie M. for her time and dedication to the Youth and Children's Ministries.

Katie M. has announced her upcoming resignation as Director of Youth and Children's Ministries. Council discussed forming a search committee for this position. Pastor Sarah stated that Sarah E. is willing to be on this committee. Randee also volunteered. Bethel will ask for volunteers from the Youth and Children's Ministries team by May 31st. Pastor Sarah would like the committee to meet before the next Council Meeting and will provide them with previous interview questions and the job description.

Building Security

Bethel opened a discussion regarding building security, noting that sometimes various doors have been found unlocked. She noted that Hope was broken into during 2005 and in 2007 a woman entered an open door after hours and was found sleeping in the building. However, missing information is which specific doors have been found unlocked and when this is occurring. Council discussed raising awareness by going to all committees and to those who have keys and ask them to check all outside doors prior to entering and prior to leaving, paying special attention to the outside doors leading from the sanctuary; to make a list of what doors are found unlocked and when it occurred; to keep the playground gates closed; and possibly hang a no trespassing sign in the parking lot.

VII. OPEN DISCUSSION

Andy led us in Open Discussion. His question was, “What is your favorite roadside attraction?”

VIII. MINISTRY TEAMS (ACTION ITEMS ONLY)

Building and Property (Dan)

Dan stated that B&P discussed the damage to the roof; Randy Hall is investigating the scale. It is likely that the entire roof of the sanctuary will need replacing with an approximate cost of \$100,000 - \$200,000.

Evangelism and Communication (Amy)

No Verbal Report

Finance and Insurance (Alice)

No Verbal Report

Hospitality

No Verbal Report

Outreach (Sue)

No Verbal Report

Pastoral and Staff Relations (Emma)

Emma stated that a tree was planted for Pastor Sarah outside her office window as part of her 15 years at Hope celebration. In addition, the cost for Pastor Sarah’s May 21st celebration has been more than covered by the \$1,000 given by an anonymous donor.

Special Events (Tiffany)

Tiffany noted that their last event was the St. Louis Association Meeting. Pastor Sarah noted that October 7 is the date for the “Hope’s Got Talent – Sequel” for which Special Events will be providing the meal.

Stewardship (Jennifer)

No Verbal Report

Worship (Robbie)

No Verbal Report

Youth and Children’s Ministries (Bethel)

No Verbal Report

Chapel Renovation Team (Erik)

No Verbal Report

NEXT MEETING

June 15; Sue has open discussion; Andy will prepare the agenda.

IX. CLOSING PRAYER

Bethel led us in prayer with a heartfelt send-off for Pastor Sarah as Sarah prepares for her 3-month sabbatical.

Respectfully submitted,
Amy