

# **Hope United Church of Christ**

## **Council Meeting Minutes – October, 2017**

**DATE:** October 19, 2017

**ATTENDEES:** Andy, Alice, DeeDee, Erik, Jennifer, Tiffany, Bethel, Emma, Robbie, Sue, Randee, Pastor Sarah

**ABSENTEES:** Amy, Dan

### **GENERAL NOTES:**

#### **I. OPENING PRAYER (Sarah)**

Pastor Sarah led us in prayer.

#### **II. APPROVAL OF MINUTES (Andy)**

Erik moved to accept; Randee seconded. September meeting minutes approved.

#### **III. FINANCIAL REPORT (Alice)**

Alice reported that we were under \$7,649.86 for the month of September due to a combination of higher expenses and lower offering. Higher expenses had to do with quarterly expenses. Also included was final payment for Jody's salary over the summer. Overall, the Balance Sheet remains unchanged. We are still in the process of closing out the Bank of America Account in order to cover any lingering checks. Quarterly payments made in September also account for the temporary negative balance in the Outreach Account. Weekly giving needs to increase in order to meet expenses for the year. Over the summer many people attended less and gave less so they may be behind on what they pledged to give for the year.

#### **IV. PASTOR'S REPORT (Sarah)**

New Member's class is this Sunday; three people are signed up. Annual Reports should be emailed by October 27th with hard copies available on the 29th. Upcoming Mission Moments scheduled: Lydia's House on October 29th and Habitat for Humanity on November 5th. Special envelopes for our annual offering to this ministry will be available that Sunday.

#### **V. OLD BUSINESS**

##### *2018 Church Treasurer Opening*

Alice will be ending her Council term at the end of this year and thus ending her position as treasurer. Therefore, we need someone from Council to take over this position. Allowing time for people to think this over, we'll discuss this more at next month's meeting.

### *Retreat Follow-Up*

Tiffany & Jennifer are working on quarterly events for fellowship. Evangelism pamphlet that Sarah used will be ordered for the Evangelism Ministry, with a few extras for interested others. Leadership Guide was really helpful and it might be a good idea to have new Council members look it over.

### *Kitchen Rental*

The agreement we had with Chef David regarding rental of the Fellowship Hall kitchen has reached an end. With the help of Dan, we were able to come to a conclusion on this. We left things on good terms with Chef David so that if he decides to resume his business, we would be willing to look at a new lease. We are also open to leasing to other interested parties. The majority of communication on this was done with Council members via email.

## **VI. NEW BUSINESS**

### *Monthly Thank-you!*

- Andy thanked Pastor Sarah for organizing our retreat.
- Bethel thanked all the musicians who were part of last Sunday's 10:30 worship service.
- Thanks also to those who participated in, cooked for and helped set up the Talent Show on October 7th.

### *Nominating Report/Vote*

Erik discussed possible Council members and new members of Ministry Teams. Erik moved to approve the list he presented. Since it was presented by committee, no second was needed. List was unanimously approved, and will be presented to congregation at the Annual Meeting on November 12th.

### *2018 Budget Report/Vote*

Alice thanked the members of her committee by name for all their hard work in composing the budget and then presented the budget that will be proposed at the Annual Meeting. Robbie moved that we approve the 2018 Option 2 Budget which includes a Pastoral Care position and other items added to the budget that Alice presented. Erik seconded. Vote was unanimous to accept.

### *Membership Task Force*

Andy suggested we have an official group to check in with members who haven't attended in a while and reach out to them; the group should work with Pastor Sarah on this. This would be more of an exploratory group, not necessarily a ministry team. Jennifer made a motion to put this into place. Emma seconded.

### *Meeting Dates for December*

Ministry Team night will be on its usual second Thursday of the month (December 14th) for those ministry teams that will meet in December. Council will also remain at its usual date on December 21st. There was discussion about changing it to a week earlier for each, but more Council members were available on the 21st than a week earlier.

### *Building Use Request for HopeMark Yoga Class*

Jeannie sent an email asking if they could use Hope facilities as a back-up in cold weather/rain on Mondays this fall for the person who teaches the HopeMark mom's yoga class in Francis Park. This is the same person who teaches HopeMark's children's yoga class. She would use the nursery and toddler room. Assuming they have proper documentation for insurance, Erik moved we allow this. Alice seconded. Council approved. Fee will be based upon the Building Use Guidelines.

### *Capital Improvement Campaign*

There was a request from Building & Property Ministry to include in the Annual Meeting a kickoff to the Capital Improvement Campaign. Sarah made the motion for us to add this to the agenda for the Annual Meeting. Sue seconded. Council approved.

## **VII. OPEN DISCUSSION**

Robbie asked us to discuss a favorite Halloween costume or joke we told.  
Tiffany will have Open Discussion in November.

## **VIII. MINISTRY TEAMS (ACTION ITEMS ONLY)**

### *Building and Property (Dan)*

No Verbal Report

### *Evangelism and Communication (Amy)*

No Verbal Report

### *Finance and Insurance (Alice)*

Alice met with the new team from Stieffel.

### *Hospitality*

No Verbal Report

### *Open and Affirming*

No Verbal Report

### *Outreach (Sue)*

No Verbal Report

*Pastoral and Staff Relations (Emma)*

No Verbal Report

*Special Events (Tiffany)*

No Verbal Report

*Stewardship (Jennifer)*

No Verbal Report

*Worship (Robbie)*

No Verbal Report

*Youth and Children's Ministries (Bethel)*

They are in process of hiring a new childcare worker.

*Chapel Renovation Team (Erik)*

They will be making a brief proposal presentation at the next Council Meeting.

## **IX. CLOSING PRAYER**

Pastor Sarah led us in closing prayer. Meeting adjourned at 8:58 pm.

Respectfully submitted,  
Jennifer