

**HOPE UNITED CHURCH OF CHRIST
COUNCIL MEETING
May 17, 2018**

Present: Andy K., Tiffany B., Emma A., Erik H., Amy K., Pastor Sarah, Robbie V., Bethel H., Ron Z., Dan E., Kathy S.

Other Attendees: Randy H., John W. (on behalf of Building & Property)

Absent: Jennifer T., Randee L.

I. OPENING PRAYER

Pastor Sarah led us in prayer.

II. BUILDING & PROPERTY ROOF PRESENTATION

Randy H. and John W. updated Council on the new roof project and bids. B&P has solicited bids from three companies: Kirberg Roofing (“Kirberg”), Renaissance Roofing (“Renaissance”), and Innovative Construction and Roofing (“Innovative”).

All three companies have inspected the roof, and independently concluded that the composite tiles, while cheaper on the front end, are not a good product for the church roof, and are inferior to the existing tiles. A steel roof replacement was explored but determined to be cost prohibitive.

As such, all three companies recommended power washing the existing tiles, carefully removing them, reusing as many as possible, and replacing with similar tiles that will blend well into the overall roof. Before replacing the tiles, a state-of-the-art waterproofing base would be installed underneath.

Kirberg submitted a bid in the amount of \$243,464.00 for the project, but that bid does not include replacing gutters and downspouts.

Renaissance submitted a bid in the amount of \$319,124.00 for the project, but that bid does not include gutters.

Innovative had not submitted a bid as of May 17.

B&P recommends replacing the gutters and downspouts at the same time as the roof, and will secure updated bids with those included. B&P also recommends a minimum contingency fund of 15% of the project cost to account for unseen damage and other cost overruns.

There is a significant amount of interior water damage from the roof leaks for which B&P will secure bids to get a better estimate of the cost of those repairs.

III. APPROVAL OF APRIL MINUTES

Motion to approve April minutes by Ron; seconded by Tiffany. April minutes approved.

IV. FINANCIAL REPORT

April was a good giving month, which resulted in an approximate operating budget surplus of \$4,000.00.

A \$20,000.00 bequest was gifted to the church from the estate of Ilsa Simpson.

V. PASTOR'S REPORT

- May 20 is Pentecost Sunday.
- Phil Barbier and Andy Wilson graduated from Eden Seminary.
- Pastor Sarah will be on vacation from May 30 - June 12. Jody Klegg will serve as pastor in her absence.
- The new student pastor was interviewed in May.
- The new sound system equipment arrived and has been installed.

VI. OLD BUSINESS

- A. The 75th Anniversary Committee was discussed further. Additions to the committee include Ethan Hale, Autumn Jennings, Jennifer Conrad, and Judy Owens. The general theme for the anniversary will be "Where Did We Come From/How Did We Get Here" and there was discussion of a video presentation featuring members of the congregation to add to the story. The St. Louis Hills Neighborhood Association Facebook page was mentioned as a good platform to get the message out locally.
- B. Based on the B&P presentation regarding the state of the roof, Council estimated that the total cost of the roof replacement (including replacement of the gutters and downspouts), and the associated interior repairs to be between \$325,000.00 and \$350,000.00. Council then allocated approximately \$113,000.00 from the Capital Improvement Fund (\$75,000.00 of which is the Edinger Memorial Fund) toward the roof project. That will leave a balance of \$50,000.00 in the Capital Improvement Fund for other projects and needs. Dan made a motion to allocate up to \$200,000.00 of the Endowment Fund toward the roof, which Ron seconded, and Council passed.

Erik made a motion to use the \$20,000.00 bequest from Ilsa Simpson toward the roof, which Emma seconded, and Council passed. Erik's motion was later amended when Ron made a motion to allocate \$1,000.00 of the Ilsa Simpson bequest to the Outreach Ministry, leaving the remaining \$19,000.00 toward the roof, which Erik seconded, and Council passed. Ron moved to call a Congregational Meeting at the earliest opportunity for a congregational vote to allocate up to \$200,000.00 from the Endowment Fund for the roof project.

In addition to the \$132,000.00 from the Capital Improvement Fund and the Simpson bequest, an insurance claim will be made for the hail damage to the gutters, and there will be a fundraising campaign as well. If passed by the congregation, the Endowment Fund would be the last source of funding exhausted for the roof project.

VII. NEW BUSINESS

A. Monthly thank you!

- Kathy thanked B&P for all the hard work that has gone into the roof project
- Pastor Sarah thanked the openers/closers for Sunday services
- Robbie thanked the office administrative staff and Tiffany B.

B. Monthly thank you's will not be shared during the Joys/Concerns part of service.

VIII. OPEN DISCUSSION

Open discussion was skipped due to the time spent on the roof presentation and discussion.

IX. MINISTRY TEAMS (ACTION ITEMS ONLY)

- Building and Property – Ethan Hale's job description has been revised in light of his anticipated absence in July; Ethan has found a replacement to cover his summer absence, but the replacement will focus primarily on Ethan's yardwork and bug spraying responsibilities; Ethan's replacement will be paid at the same hourly rate as Ethan.
- Evangelism and Communication – will be presenting the "Share Hope Institute" to Council next month.
- Finance and Insurance – NVR
- Hospitality – NVR
- One Body Ministry – will meet July 1
- Open and Affirming – preparing for Pride weekend (June 23/24) and looking for any volunteers to march in the PrideFest parade and/or man the Hope UCC booth at PrideFest
- Outreach – the Epiphany Breakfast Ministry is undergoing food safety training. Any associated costs will be paid out of the Outreach Fund, which Ron moved, and Erik seconded, and Council passed, to allocate \$1,000.00 of the Ilsa Simpson bequest to the Outreach Fund
- Pastoral and Staff Relations – NVR

- Special Events – NVR
- Stewardship – will meet in June
- Worship and Liturgical Arts – NVR
- Youth and Children’s – June 3 is Teacher Appreciation Day

X. CLOSING PRAYER

Pastor Sarah led us in prayer. Meeting adjourned at 8:50.

Respectfully submitted,
Dan E.